



Monday, 24<sup>th</sup> September, 2018

Dear Parents/Guardians,

I write very excited about taking up the role of Principal at St Clare's Catholic High School. Starting in Term 4 gives me a very good opportunity to begin to get to know the community and importantly to work on our key beliefs and expectations about effective learning.

**Please take careful note of the following important dates for the start of next term.** You have been notified of the first Staff Development Day and I apologise about the late notice in regard to the Tuesday but it is very important that we take this time.

DAY/DATE	FOCUS
<b>Monday, 15<sup>th</sup> October</b>	<b>Staff Development Day</b> – Preparing for Year 11, 2019
<b>Tuesday, 16<sup>th</sup> October</b>	<b>Staff Development Day</b> – Improving Learning through Improved Management
<b>Wednesday, 17<sup>th</sup> October</b>	Students return to school <b>Year Assemblies</b> to meet the Principal.

**Monday** will be dedicated to staff **preparing programs, assessment programs and resources for the Year 11 courses being introduced next year.** In this our teachers will be collaborating with staff from St Agnes Catholic High School. This is a wonderful opportunity for our staff in preparing for the next year.

**Tuesday** will be focused clearly on **the effective management of our students for improved learning.** We are currently experiencing significant problems in managing the behaviour of some of our students and much of this stems from an inconsistency of approach and unclear expectations. This needs to be addressed as a matter of urgency. All our students have a right to learn. All our students and staff have a right to feel safe. All our teachers want to improve their students' learning. We have a hard working, dedicated staff but their work is directly affected by a lack of direction in this key area.

In order to improve in this area we need to be completely transparent about our approach. Parents, students and staff need to understand fully how and why we are working in this way. At the end of the Tuesday we will have agreed on the strategies we will be using.

It is important that these strategies are effectively communicated. **On Wednesday, 17<sup>th</sup> October, the first day of the term for our students, the Leadership Team and I will be meeting with each of the different year groups.** This will be an opportunity to explain to students our need to make some changes in order to better support their learning. At the end of the day correspondence will be sent to all families outlining this approach as it has been communicated to the students.

Later this term we will be organising a Parent Forum so that we can get some feedback from you on our approach.

I look forward to meeting many of you in the coming term. I hope you have an opportunity to have a break with your families in the coming holidays.

**PLEASE NOTE** that the school office will be open on both of the Staff Development Days.  
God Bless.

Kevin Jones  
Principal